

UTILITY STORES CORPORATION OF PAKISTAN (PVT) LIMITED
HEAD OFFICE ISLAMABAD

TERMS AND CONDITIONS FOR THE PROCUREMENT OF 20,000 M.TON SUGAR

1. **INVITATION:**

- a. Sealed bids/tenders are invited by Utility Stores Corporation of Pakistan from the Sugar Mills as well as stockists for purchase of **20,000** M.Ton White Crystalline sugar. The offers/bids by the Sugar Mills and stockists are required to be submitted on the Corporation prescribed/designated format for bidding. (Annex-A)
- b. Minimum offered quantity shall be 2,000 M.Ton.
- c. The bid must be accompanied with a sample of not less than 10kg quantity.
- d. Addresses of USC Head Office and USC Zonal Offices are attached at Annex-B.

2. **DATE, TIME AND VENUE FOR OPENING OF THE BIDS/OFFERS:**

- a. The sealed tenders/offers are required to reach Utility Stores Corporation, Head Office located at Plot No. 2039, F-7/G-7, Blue Area, Islamabad on or _____ at 02:00 PM.
- b. All the bids/offers shall be opened on the same day at 02:30 PM hours by the Tender Committee in the presence of the bidders or their duly authorized representatives who wish to attend.
- c. The price is required to be quoted in M.Ton on Ex-Mill basis and delivered basis at 65 USC Regions. The price to be quoted should be inclusive of all taxes, duties, levies, charges etc including Sales Tax/FED.
- d. The interested suppliers/bidders can also send their bids/offers through registered mail/courier addressed to the USC Head Office on the address mentioned in para 2 (a) above. The same shall be entertained subject to the following:-
 - i. The offers/bids are required to reach USC Head Office on or before _____.
 - ii. The envelopes containing the offers/bids are clearly marked in bold letters containing the words "**bid/offer for supply of sugar to Utility Stores Corporation of Pakistan (Pvt) Ltd**".

3. **EARNEST MONEY:**

The offers must be accompanied with an Earnest Money at the rate of 1% of the total value of offer in the shape of Demand Draft/Pay Order in the name of Utility Stores Corporation. The earnest money shall be refunded to the unsuccessful suppliers immediately after the finalization of the Tender. The earnest money shall be forfeited, without notice, in case the suppliers commits any breach or fails to fulfill any of the tender terms and conditions.

4. a. **SPECIFICATION:**

The sugar to be provided by the suppliers/bidders must meet specifications and standards laid down by PSQCA.

b. **PACKINGS:**

Sugar is required to be delivered in 50kg poly propylene bags.

c. **MARKING ON THE BAGS:**

- i. White Crystalline Sugar
- ii. Crop Year - 2018-2019 (Current Crop Year)
- iii. Expiry Date (Minimum One Year Shelf Life)
- iv. Name of Sugar Mill/Origin.

5. **MINIMUM BIDDING QUANTITY TO BE OFFERED FOR PURCHASE**

Offers shall be for minimum quantity of 2,000 M.Ton.

6. **VALIDITY OFFER:**

All offers must be valid for acceptance for a period of 15 working days excluding tender opening date.

7. **PENALTY CLAUSE:**

In case of non-supply of stocks to USC by the concerned supplier/bidder in accordance with purchase order, Utility Stores Corporation reserves the right to purchase the contracted quantity at the prevailing rates from the market at the risk and cost of the supplier/bidder.

8. **PAYMENT:**

The payment against supply of sugar will be made through post dated cheque within 15 days on submission of invoice, weighment slip and bulity duly verified by sugar lifting Incharge deputed at Sugar Mills and on the basis of Good Receipt Note (GRN).

9. **DEDUCTION OF TAXES:**

Taxes will be deducted from the invoices as per Government prevailing rules. However, if exemption certificate is provided by the bidder, Income Tax will not be deducted.

10. **FORFEITURE OF EARNEST MONEY:**

In case of non-supply of stocks after issuance of purchase orders and non compliance of terms and conditions as mentioned, USC reserves the right to forfeit earnest money and to procure the stocks from the 2nd lowest or from alternate source at the risk and cost of the party. In case of price differential, the same will be recovered from the earnest money of the concerned party. Besides this, the case for disqualification/cancellation of agreement of firm will also be initiated.

11. **FORCE MAJEURE:**

Should any of the force majeure circumstances, namely Act of Allah, natural calamity, fire, Government restrictions, strikes or lockouts by workmen, war, military operations of any nature, blockades, preventing the parties from wholly or particularly carrying out contractual obligations etc, the period stipulated for the performance of the contract shall be extended for as long as these circumstances prevail; provided that, in the event of these circumstances continuing for more than one month, either party shall have the right to refuse to fulfill its contractual obligations without title to indemnifications of any losses it may thereby sustain.

12. **ARBITRATION:**

In case of any dispute arising out of the agreement, Managing Director USC will be the Sole Arbitrator and his decision shall be binding on both the parties to this agreement.

13. **ACCEPTANCE/REJECTION OF BID:**

The Corporation reserves the right to accept and reject any or all bids at any time prior to the acceptance of a bid. However, the Corporation upon request shall communicate to any bidder, the ground for its rejection of all bids, but is not required to justify those grounds.

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HEAD OFFICE ISLAMABAD

ANNEX-B

S. No.	Zonal Office	Address
1.	Abbottabad	PMA Road, Shahzaman Colony, Abbottabad. Ph. No. 0992-333486
2.	Sukkur	Plot No. D-2, Near Continental Biscuits Factory LU, Site Area, Sukkur. Ph. No. 071-5820070 & 071-5820056
3.	Islamabad	Plot No. 155, Street No. 09, I-10/3, Islamabad. Ph. No. 051-9258120
4.	Karachi	Street No. 13, Sector 36/A, Old Roti Plant, K-Area, Korangi, Karachi. Ph. No. 021-35035322
5.	Lahore	RCP Building, Scheme More, Multan Road, Lahore. Ph. No. 042-37806772
6.	Multan	I/C, Industrial Estate, Shershah Road, Opposite Al-Hilal Flour Mills, Multan. Ph. No. 061-6537412
7.	Peshawar	Plot No. 39/B, Phase-5, USC Building, Phase-5, Hayatabad, Peshawar. Ph. No. 091-9217727
8.	Quetta	Plot No. 5-3/96, Roti Plant Building, TTC, Sirki Road, Quetta. Ph. No. 081-9211584
9.	Sargodha	Small Industrial Area, Lahore Road, Sargodha. Ph. No. 048-3217714

S. No.	Address
	Head Office
1.	Utility Stores Corporation of Pakistan (Pvt) Ltd, Plot No. 2039, Jinnah Avenue, Blue Area, Islamabad. PH. No. 051-9245035, 9245049.